### **African Regional Workshop**

## "Tracking Mitigation Actions in Africa a sharing and mutual exchange event"

7.05.2013 - 9.05.2013

Information market

Wednesday, 8<sup>th</sup> of May

#### Method

The information market is based on the known economic principles of demand and supply. The presenters prepare their information stand in advance and if suitable already arrive with their brochures, posters, videos, pictures etc. at the workshop. Every presenter gets an adequate table as well as one or two presentation boards (Metaplan boards), which he/ she can use for the display. We will come back to you regarding the number of presentation boards at the beginning of May. Additionally you will receive sufficient colourful cards, pens and more.



Similar to a vivid neighbourhood market it is important to have and present an interesting offer. Thus, the stands should send out an appealing and interesting invitation to all visitors and motivate them to stop and listen. Who wants to attract visitors should thus "pack" his/her message nicely and in a creative manner. You are entirely free in the display and design of your information stand. You can make use of pictures, brochures, flyer, music, videos etc.

We do recommend however to **not use the classical power point presentation**. Instead we recommend using your own practical examples and project experiences and a simply yet impactful visual presentation of it. Please see below for some, hopefully inspiring, examples.

#### **Procedure**

The information market will take place on the second day of the workshop, 8.May. 2013, and starts directly in the morning around 9.20. First we will have a brief introduction round of all information stand topics and presenter in the plenary. Hence, you have a maximum of 2 to 3 minutes to send out an appetizer to the audience and interest them in your stand. Afterwards we ask you to kindly proceed to your information stand and await your first group of visitors. In total we will conduct three rounds with different visitor constellations. Each round is planned for 30 minutes.

Thus, please be prepared to present your topic three times on this morning. Schedule enough time for a vivid and interactive discussion with the visitor group and hence make sure that your introduction to the topic remains short (not more than 10 minutes).

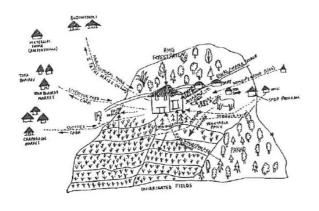
Please make sure that the key messages or fruits for thoughts of all discussion rounds are captured (visualised on a flip chart or a presentation board etc). It might well be that your information stand looks different at the end of the three session.

After the second round there will be a coffee/tea break for your convenience.

In case of any questions or need for support please feel free to contact your facilitation team (contact: <a href="mailto:ilka.stein@denkmodell.de">ilka.stein@denkmodell.de</a>)

## **Visualisation examples**





# Examples from information markets

